

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - **The Grob Tea Company Limited**
 2. Quarter ending - **31-Dec-2022**

i. Composition Of Board Of Director

Title (Mr./Ms)	Name of the Director	DIN	PAN	Category (Chairperson/Executive/Non-Executive/Independent/Nominee)	Sub Category	Initial Date of Appointment	Date of Appointment	Tenure	Date of Birth	Whether the director is disqualified?	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status	Whether special resolution passed? [Refer Reg. 17 (1 A) of Listing Regulations]	Date of passing special resolution	No. of Directorship in listed entities included in this listy [in reference to Regulation 17 A (1)]	No. of Independent Directorship in listed entities included in this listy [in reference to proviso to reg.	No. of memberships in Audit/Stakeholder Committee(s) included in this listy	No. of posts of Chairperson in Audit / Stakeholder Committee	Membership in Committee of the Company	Remarks	

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Company Remarks	
Whether Regular chairperson appointed	No
Whether Chairperson is related to MD or CEO	No

ii. Composition of Committees

a. Audit Committee

Sr. No.	Name of Committee members	Category	Chairperson/Member	Date of Appointment	Date of Cessation
1	Pradeep Kumar Agarwal	C & ED	Member	01-Apr-2022	
2	Priyanka Singhania	ID	Member	11-Nov-2020	
3	Sanjay Kumar Agarwal	ID	Chairperson	25-May-2016	
4	Niraj Kumar Harodia	ID	Member	30-Dec-2020	

Company Remarks	
Whether Regular chairperson appointed	Yes

b. Stakeholders Relationship Committee

Sr. No.	Name of Committee members	Category	Chairperson/Member	Date of Appointment	Date of Cessation
1	Mukesh Kumar Agarwal	ED	Member	30-May-2014	
2	Pradeep Kumar Agarwal	C & ED	Member	30-May-2014	
3	Priyanka Singhania	ID	Chairperson	29-Sep-2018	
4	Indra Agarwal	NED	Member	26-May-2022	

Company Remarks	
Whether Regular chairperson appointed	Yes

c. Risk Management Committee

Sr. No.	Name of Committee members	Category	Chairperson/Member	Date of Appointment	Date of Cessation
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Company Remarks	NA
Whether Regular chairperson appointed	No

d. Nomination and Remuneration Committee

Sr. No.	Name of Committee members	Category	Chairperson/Member	Date of Appointment	Date of Cessation
1	Priyanka Singhania	ID	Member	11-Nov-2020	
2	Sanjay Kumar Agarwal	ID	Chairperson	25-May-2016	
3	Niraj Kumar Harodia	ID	Member	30-Dec-2020	

Company Remarks	
Whether Regular chairperson appointed	Yes

iii. Meeting of Board of Directors

Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present (All directors including Independent Director)	No. of Independent Directors attending the meeting
12-Aug-2022	Yes	0	6	3
14-Nov-2022	Yes	6	6	3

Company Remarks	TOTAL NO. OF DIRECTORS ON THE DATE OF MEETING ON 12.08.2022 WAS 6
Maximum gap between any two consecutive (in number of days)	93

iv. Meeting of Committees

Name of the Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting	Number of Directors present (All directors including Independent Director)	Number of Independent directors attending the meeting	Number of Members attending the Meeting (Other than Board of Directors)
Audit Committee	12-Aug-2022	Yes	4	4	3	3
Audit Committee	14-Nov-2022	Yes	4	4	3	4

Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	93

v. Related Party Transactions

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	
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VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 1000 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5.
 - a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
 - b. Any comments/observations/advice of Board of Directors may be mentioned here:

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Name : **CHITRA JAISWAL**
Designation : **Company Secretary**