### **ANNEXURE I**

### Format to be submitted by listed entity on quarterly basis

 Name of Listed Entity
 Quarter ending - The Grob Tea Company Limited - 30-Sep-2023

#### i. **Composition Of Board Of Director**

Title(Mr./Ms)
N a m e of th e Di re ct or
DIX
PAN
Category(Chairperson/Exeutive/Non-Executive/Independent/Nominee)
S u b C a t e g o r y
I n i t i a I D a t e o f A p p o i n t m e n t
Dat e o f A p p o i n t m e n t
D at e of ce ss ati on
T e n u r e
D at e of Bi rth
When the director is disqualified?
S t a rt D a t e o f d i s q u a li fi c a ti o n
E nd D at e of di squa lifi ca tio n
D et all s of di squalification dential
C ur e nt st at us
Whether special resolution passed? [Refer Reg. 17 (1A) of Listing Regulations]
D at e of pa ss in g sp ec ial re so lut io n
No of Directorship in listed entites in cold in gothes listed entites in cold in gothesia.
Nofinde pedent Directorship in Listed entities in cludingthis Listed entity Light feer ectors of some guation 17 A (1) & 17 A (1)
NofmembershipsinAudit/StakeolerCommitte(s) includingthis listed entity
Noof postof Chairpersonin Audit / Stakeholder Coffitteeheldin listede
M e m b e r s h i p i n C o m m it t e e s o f t h e C o m p a n y
Re ma rks

																2)]		n ti ti e s i n c l u d i n g t h i s li s t e d e n ti t y		
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M r.	Pr ad ee p K u m ar A ga rw al	0 0 7 0 3 7 4 5	A C S P A 5 0 4 8 G	C & E D	M D	2 6 - A u g - 2 0 0			21 - D ec - 19 70	N o				N A	1	0	2	0	AC ,S C	
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M	Ni	0	Α	ID		3	23		3	04	N					N		1	1	1	0	AC						
r.	raj	6	В			0	-		3	-	О					A						,N						
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	ar	7	2			2																						
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rs	dr	0	C	Е		6				-	o					Α												
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	al	2	8			-																						
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			8			0																						
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Cor	mpan	y Re	ema	rks																		irector	,					
									an no	on ex	ecuti	ve n	on in	deper	dent	Dire	ct and	d 3 Ir	ndepe	ender	t Dire	ctors.						
Wh	ether	Whether Regular						)											1 woman non executive non independent Direct and 3 Independent Directors.  No									

	1 woman non executive non independent Direct and 3 Independent Directors.
Whether Regular	No
chairperson appointed	
Whether Chairperson is	No
related to MD or CEO	

# ii. Composition of Committees

### a. Audit Committee

Sr.	Name of Committee	Category	Chairperson/Member	Date of	Date of Cessation
No.	members			Appointment	
1	Pradeep Kumar Agarwal	C & ED	Member	01-Apr-2022	
2	Nirmal Kumar Goyal	ID	Member	26-May-2023	
3	Sanjay Kumar Agarwal	ID	Chairperson	25-May-2016	
4	Niraj Kumar Harodia	ID	Member	30-Dec-2020	

Company Remarks	
Whether Regular chairperson	Yes
appointed	

### b. Stakeholders Relationship Committee

Sr.	Name of Committee	Category	Chairperson/Member	Date of	Date of Cessation
No.	members			Appointment	
1	Nirmal Kumar Goyal	ID	Chairperson	26-May-2023	
2	Pradeep Kumar Agarwal	C & ED	Member	30-May-2014	
3	Mukesh Kumar Agarwal	ED	Member Confidential	30-May-2014	
4	Indra Agarwal	NED	Member	26-May-2022	

Company Remarks		
Whether Regular	Yes	
chairperson appointed		

c. Risk Management Committee

Sr.	Name of Committee	Category	Chairperson/Member	Date of	Date of Cessation
No.	members			Appointment	

Company Remarks	
Whether Regular	
chairperson appointed	

### d. Nomination and Remuneration Committee

Sr. No.	Name of Committee members	Category	Chairperson/Member	Date of Appointment	Date of Cessation
1	Nirmal Kumar Goyal	ID	Member	26-May-2023	
2	Sanjay Kumar Agarwal	ID	Chairperson	25-May-2016	
3	Niraj Kumar Harodia	ID	Member	30-Dec-2020	

Company Remarks	
Whether Regular	Yes
chairperson appointed	

# iii. Meeting of Board of Directors

Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present (All directors including Independent Director)	No. of Independent Directors attending the meeting
25-May-2023	Yes	6	5	2
30-Jun-2023	Yes	6	6	3
25-Jul-2023	Yes	6	6	3

Company Remarks	
Maximum gap between any	24
two consecutive (in number of	
days)	

# iv. Meeting of Committees

Name of the Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committe e as on date of the meeting	Number of Directors present (All directors including Independent Director)	Number of Independen t directors attending the meeting	Number of Members attending the Meeting (Other than Board of Directors)
Audit	25-May-2023	Yes	4	3	2	3
Committee						
Audit	25-Jul-2023	Yes	4	4	3	3
Committee						

Company Remarks	
Maximum gap between any	60
two consecutive (in number of	
days) [Only for Audit	
Committee]	

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Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Disclosure of notes on related
Biodicodi o di fiotoc dil i diatoa
party transactions and
party transactions and
Disclosure of notes of material
Biodicodi o di fioto di finatoriai
related party transactions

#### VI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. **Yes**
- 2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements)
  Regulations, 2015
  - a. Audit Committee Yes
  - b. Nomination & remuneration committee Yes
  - c. Stakeholders relationship committee Yes
  - d. Risk management committee (applicable to the top 1000 listed entities) Not applicable
- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- 4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- Yes
- a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Yes
   b. Any comments/observations/advice of Board of Directors may be mentioned here:

#### Details of cyber security incidence

1.Whether as per Regulation 27(2)(ba) of SEBI (LODR) Regulations, 2015 there has been cyber security incidents or breaches or loss of data or documents during the quarter	No
2.Date of the Event	
3.Brief details of the event	

Name : CHITRA JAISWAL

Designation : Company Secretary & Compliance Officer

### **ANNEXURE III**

### **Affirmations**

Broad Heading	Regulation Number	Compliance Status	Company Remark
Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Yes	
Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes	
Presence of Chairperson of the nomination and remuneration committee at the annual general meeting	19(3)	Yes	
Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting	20(3)	Yes	
Disclosure of the Secretarial Audit Report of the listed entity and the material subsidiaries in the Annual Report	24A(1)	Yes	
Submission of Annual Secretarial Compliance Report	24A(2)	Yes	
Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Yes Confider	ntial

Note:										
Name : Designation :			ITRA JA mpany S	_	<sup>,</sup> & С	omplianc	e Officer			
					ΑN	NNEXURE	:IV			
GROBTEA			The Gro	b Tea Co		any Limited		30-Se	p-2023	
Applicability of disclosure		No				Reason Applica			ETC. PROUTSTAPROMO PROMO DIRECT DIRECT	CTLY BY THE
(A) Any loan or	any other for	rm of	debt ad	vanced b	y th	e listed en	tity directly	or ind	irectly to	
Aggregate ar	mount advan	ced	during si	x month	s	Balan	ce outstand	ling at t	he end o	f six months
Promoter or any other entity controlled by them	Promoter Group or any other entity controlled by them	(in real	rectors cluding latives) or any other entity ntrolled y them	KMPs any oth entity controll by the	er / led	Promot er or any other entity controll ed by them	Promoter Group or any other entity controlled by them	relative any or entity	ding es) or	KMPs or any other entity controlled by them
(B) Any guarante connection with Entity		r any	other fo	rm of de	bt av	vailed by:	mount of uring six	Bala end o	nce outs f six mon	ctly or indirectly, in tanding at the ths (taking into v invocation)
Promoter or any other entity controlled by them										

Confidential

Promoter

Group or any other entity

controlled by them					
Directors (including relatives) or any other entity controlled by them					
KMPs or any other entity controlled by them					
(C) Any security p availed by: Entity	Type of Se	sted entity directly curity (cash, es etc.)	or indirectly, in connecti  Aggregate value of security provided during six months	on with any loan(s) or any other fo Balance outstanding at the end of six months	orm of debt
Promoter or any other entity controlled by					
them Promoter Group or any other entity controlled by them					
Directors (including relatives) or any other entity controlled by them					
KMPs or any other entity controlled by them					
ון נע <sub>ו</sub> iז the Listed En	itity would like to	o provide any other	information the same n	nay be indicated nere	
connection with a promoter group, o	nny loan(s) (or oth director(s) (includ	er form of debt) give	key managerial personnel	called) or securities in the listed entity to promoter(s), (including their relatives) or any	
Company Remarcase of non- compliant status	rks in na				
Name: Vinay Ku Designation: Officer	umar Kejriwal Chief Financial				

Place: kolkata
Date: 09-Oct-2023

